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**Gwasanaeth Democraidd**  
**Democratic Service**  
Swyddfa'r Cyngor  
CAERNARFON  
Gwynedd  
LL55 1SH

Cyfarfod / Meeting

**PWYLLGOR CRAFFU GWASANAETHAU**  
**SERVICES SCRUTINY COMMITTEE**

Dyddiad ac Amser / Date and Time

**10.00 a.m. DYDD IAU, 2 HYDREF 2014**

**10.00 a.m. THURSDAY, 2 OCTOBER 2014**

Lleoliad / Location

**SIAMBR DAFYDD ORWIG**

**SWYDDFEYDD Y CYNGOR**

**CAERNARFON**

Pwynt Cyswllt / Contact Point

**GLYNDA O'BRIEN**

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Dosbarthwyd: 24.09.14

**PWYLLGOR CRAFFU GWASANAETHAU**

## **SERVICES SCRUTINY COMMITTEE**

### **AELODAETH / MEMBERSHIP (18)**

#### **Plaid Cymru (9)**

Y Cynghorwyr / Councillors

Huw Edwards  
Chris Hughes  
Elin Walker Jones  
Liz Saville Roberts

Alan Jones Evans  
Selwyn Griffiths  
W. Tudor Owen  
Ann Williams

Hefin Williams

#### **Annibynnol / Independent (4)**

Y Cynghorwyr / Councillors

Eryl Jones-Williams  
Dewi Owen

Beth Lawton  
Eirwyn Williams

#### **Llais Gwynedd (3)**

Alwyn Gruffydd

Dilwyn Lloyd

Peter Read

#### **Llafur / Labour (1)**

Y Cynghorydd / Councillor Sion Wyn Jones

#### **Aelod Unigol / Individual Member (1)**

Y Cynghorydd / Councillor Linda Ann Wyn Jones

#### **Aelodau Ex-officio / Ex-officio Members**

Cadeirydd ac Is-Gadeirydd y Cyngor / Chairman and Vice-Chairman of the Council – Y Cynghorwyr / Councillors Dewi Owen a / and Dilwyn Morgan

**AELODAU CYFETHOLEDIG / CO-OPTED MEMBERS:**

**Hefo pleidlais ar faterion addysg yn unig /  
With a vote on education matters only**

Y Parchedig / Reverend Robert Townsend  
Yr Eglwys yng Nghymru / The Church in Wales

Mrs Rita Price  
Yr Eglwys Gatholig / The Catholic Church

Mr Dylan Davies  
Cynrychiolydd Rhieni Llywodraethwyr Meirionnydd /  
Representative for Meirionnydd Parent Governors

(Disgwyl am enwebiad / Awaiting Nomination)  
Cynrychiolydd Rhieni Llywodraethwyr Arfon /  
Representative for Arfon Parent Governors

Ms Rhian Roberts  
Cynrychiolydd Rhieni Llywodraethwyr Dwyfor /  
Representative for Dwyfor Parent Governors

**Aelodau Eraill a Wahoddir / Other Members Invited:**

**Holl Aelodau'r Cyngor ar gyfer Eitem 5 – Y Gwasanaeth Iechyd  
Lleol / All Members of the Council in respect of Item 5 – The  
Local Health Service**

**Noder – amcan yn unig yw'r amseroedd a nodir ar y rhaglen**

## **A G E N D A**

**1. APOLOGIES**

To receive apologies for absence.

**2. DECLARATION OF PERSONAL INTEREST**

To receive any declaration of personal interest.

**3. URGENT BUSINESS**

To note any items that are a matter of urgency in the view of the Chairman for consideration.

**4. MINUTES**

The Chairman shall propose that the minutes of the meeting of this Committee held on the 19 June 2014, be signed as a true copy.

(Copy enclosed – white paper)

**5. THE LOCAL HEALTH SERVICE**

***Cabinet Member: Cllr. R H Wyn Williams***

10.00 am –

11.00 am

(a) To receive a presentation by Prof. Trevor Purt, Chief Executive of the Betsi Cadwaladr University Health Board, and to receive a response to questions raised by individual members.

(b) To receive a verbal response from Prof. Trevor Purt to the specific questions submitted to him by individual members.

(Copy enclosed – green paper)

**6. ADDITIONAL LEARNING NEEDS AND INCLUSION**

***Cabinet Member: Cllr. Gareth Thomas***

11.00 am –

12.00

To consider a report by the Education Cabinet Member on the review of transforming the services for children and young people with special educational needs.

(Copy enclosed – yellow paper )

7. **CARE SCRUTINY INVESTIGATION – FROM HOSPITAL TO THE HOME (PART 2)**

12.00 –  
12.10 p.m.

To elect a member to serve on the above Scrutiny Investigation.

(Copy of the brief enclosed – **pink** paper)

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## SERVICES SCRUTINY COMMITTEE

### 19.06.14

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**Present:**

Councillors: Alwyn Gruffydd, Eryl Jones-Williams, Beth Lawton, Dewi Owen, Peter Read, Dyfrig L. Siencyn, Ann Williams, Eirwyn Williams and Hefin Williams.

**Co-opted Members with a vote on education issues only:** Reverend Robert Townsend (Church in Wales)

**Teachers' Unions:** Siôn Amlyn and Dilwyn Hughes.

**Others invited:** Cllr Gareth Thomas (Cabinet Member for Education)  
Cllr R H Wyn Williams (Cabinet Member for Care)

**Also Present:** Dewi Jones (Head of Education), Nicola Hughes (Secondary Schools Quality Facilitation Project Officer), Eleri Llywelyn Owen (Temporary Project Manager), Gwenan Parry (Head of Adults, Health and Well-being Department), Aled Gibbard (Service Manager – Resources), Ffion Johnstone (Transform and Integrate Services Officer), Arwel Ellis Jones (Corporate Commission Service Senior Manager), Gareth James (Members' Manager – Support and Scrutiny) and Glynda O'Brien (Members' Support and Scrutiny Officer).

**Apologies:** Councillors Elin Walker Jones, Linda Ann Wyn Jones, Llywarch Bowen Jones, Dilwyn Lloyd, Liz Saville Roberts, Mrs Rita Price (The Catholic Church), Morwenna Edwards (Corporate Director).

Councillor Dyfrig Siencyn took the opportunity to thank his fellow members, Cabinet Members for Education and Care and officers for their support to him in the Chair over the last two years. He gave special thanks to the Vice-Chair for his conscientiousness and support in terms of his expert knowledge in the care field.

#### 1. ELECTION OF CHAIR

**Resolved to elect Councillor Peter Read as Chair of this Scrutiny Committee for 2014/15.**

#### 2. ELECTION OF VICE-CHAIR

**It was resolved to elect Councillor Beth Lawton as Vice-chair of this Scrutiny Committee for 2014/15.**

#### 3. DECLARATION OF PERSONAL INTEREST

No declarations of personal interest were received from any members present.

#### 4. MINUTES

The Chairman signed the minutes of a meeting of this Committee that took place on 10 April 2014.

## 5. SPECIAL EDUCATIONAL NEEDS AND INCLUSION REVIEW

- (a) A report was submitted by the Cabinet Member updating Members regarding the Special Educational Needs and Inclusion Review.
- (b) The report noted the aim of the review, engagement arrangements with stakeholders, good practice following a visit with Ceredigion Council, the next steps namely to submit a final Business Case to the Formal Cabinet at the start of September with 13 specific proposals that overlap and dependent on each other.
- (c) During the discussion the following matters were reported in response to members' questions:
  - (i) That the internal staffing arrangements would be restructured in order to make better use of current resources by considering the type of skills the Team already had. It was noted that the Trade Unions were aware of the importance of the review and there would be an opportunity to discuss restructuring further once the recommendations were clear.
  - (ii) Children with profound needs had increased and they had very complex conditions and it was necessary to ensure that they received the best educational support.
  - (iii) The Government's White Paper mentioned moving away from giving statements to pupils to introducing a formal agreement between the parent /child and the school to ensure that intervention was sufficiently clear for the child's development.
  - (iv) More attention should be given to the impact on the service in terms of accepting out of county pupils in Gwynedd. It was noted that the proposed Centre of Excellence to be located in Penrhyndeudraeth, would offer provision of a high standard in the Welsh Language including residential places. As part of the business plan it would be possible to attract nearby out of county pupils to the Centre to receive Welsh medium education if they so wished. It was assured that there was no threat to the workforce at Ysgol Hafod Lon as the school budget would transfer to the new Centre.
  - (v) It was premature to submit detailed proposals now as the work was continuing to evolve, however, an assurance was given that discussions had taken place during the year with regular discussions with a focus Group of Head teachers. It was proposed to submit the proposals in the White Paper to the Cabinet in September this year and it was anticipated that elements of the changes namely restructuring the service would be in the plan by September 2015.
  - (vi) Statements protect a child's rights and the White Paper ensured a provision to deal with the interests of every child within a special educational needs continuum.
  - (vii) Approximately 80 – 100 children received specific attention at the old centres, but having changed the system whereby the Cognitive and Learning Team went around different schools, there was an opportunity to refer many more children for attention.

**Resolved: (a) To accept and note the contents of the report.**



**(b) To request that the Cabinet Member – Education submits a report on the proposals to a meeting of this Scrutiny Committee following their submission to the Cabinet in September/October 2014.**

**6. (i) DEVELOPMENT OF PROMOTING QUALITY IN SECONDARY SCHOOLS PROJECT**

- (a) The report of the Head of Education and the Education Quality Project Officer was submitted on the development of the project in secondary schools.

During the discussion the following issues were considered:-

- (i) The Welsh Language – an assurance was given that there was provision through the medium of Welsh for examination boards used in Gwynedd.
- (ii) Attendance of teachers and the shortage of Mathematics supply teachers – consequently, the problems with the recruitment of Mathematics teachers who can teach through the medium of Welsh were considered. Collaboration with Bangor University was welcomed and the innovative ideas to support their training and it was suggested that a link should be made with the Coleg Cymraeg Cenedlaethol.
- (iii) The link between the outcomes at the end of KS2 and GCSE grades in the core subjects. It was noted that it was necessary to give attention to transition between primary and secondary by looking at what was happening in different catchment areas. It was also noted that the collaboration scheme from school to school was on-going and looked at specific areas and was part of the culture of sharing good practice.
- (iv) The importance of identifying schools before they went into special measures. It was noted that GwE System leaders were looking at last summer's results and had secured that there were comprehensive plans in place to raise standards. It was noted that the improvement prospects for 5 specific secondary schools were good and their results were likely to be higher than last year's results.
- (v) Defining and identifying the authority's role – it was noted that the authority had a role to set the correct ideal – the wellbeing of every child should be considered and they should not lose sight of this.
- (vi) Support for Governors - the difference of opinion was noted in the efficiency of the system, however, the Head of Education stated that good practice was being shared with schools. Further reference was made to the pilot scheme in the Moelwyn catchment area where the Head of the Secondary school acts as a Strategic Leader over the primary and secondary sector and one of his duties will be to collaborate with every Chair of Governing bodies in the catchment area.

**Resolved: (a) To accept and note the contents of the interim report.**

**(b) To programme in this Scrutiny Committee's Work Programme for the Education Service to submit an Action Plan on the development of the recommendations of the Quality of Education Scrutiny Investigation.**

**(ii) ENGLISH GCSE EXAMINATIONS – January 2014**

Submitted for information, the Head of Education's report regarding underperformance in English GCSE examinations in January this year.

**Resolved: To accept and note the contents of the report.**

**7. REPORT ON AFTERCARE PROJECT "WHEN I'M READY"**

- (a) A report was submitted by the Cabinet Member – Care on a leaving care scheme called ‘When I’m Ready’.
- (b) The Cabinet Member – Care set the context by stating that the scheme was part of the Welsh Government pilot and was a key part of the Social Services Bill. Specific reference was made to the Council’s activities as part of the scheme. The cost of the scheme for the Service in 2013-14 was £47,000 to support 7 young persons with the cost likely to increase to £90,000 for 2014-15.
- (c) During the discussion, the following matters were considered:
- (i) The scheme offered stability for young people and therefore lead them to work/training. It was recognised that there was a lack of external provision for young people who leave care such as a lack of housing etc.
  - (ii) The Service had a framework in terms of outcomes with a series of formulated indicators. A great deal had been learnt from other Counties and the Service sees the scheme as being positive and constructive.
  - (iii) Feedback from young people – it was noted that there were sessions of discussions for 2 hours with young people where it was possible for them to be open with their views. Feedback was mixed, however, generally they considered the scheme to be good. There were also discussions with Foster Carers.

**Resolved: To accept and note the contents of the report.**

## **8. REPORT ON THE CARE SCRUTINY INVESTIGATION**

The Vice-chair took the Chair to enable the Chairman to respond to queries as a result of his post of Chairman of the Care Scrutiny Investigation.

- (a) The report of the Scrutiny Investigation on the arrangements for discharging and transferring patients from hospital back home was submitted with a request for the Cabinet Care - Member stemming from the result of the investigation to respond to the following recommendations:
- Check whether or not the Discharge Protocol of the Betsi Cadwaladr University Health Board (BCUHB) had been reviewed and was consistent with the operational arrangements of Gwynedd Council and partners within the community
  - Request that the Adults, Health and Wellbeing Service collaborates with the Hywel Dda Health Board to agree on a hospital discharge protocol and practical arrangements for its implementation
  - Review collaboration and communication arrangements between those teams that facilitate hospital discharges and transfers and those agencies offering support in the community in order to identify opportunities to improve the service for patients looking at good practice in other areas
  - Review the 7 day discharge and transfer service that had been temporarily offered at Ysbyty Gwynedd and consider any relevant matters when developing a similar service within the Intermediate Care Project in the same field

- Report back to the Scrutiny Committee on the progress of the Intermediate Care Project which is equivalent to expenditure of £1.3 million
  - Press for improvements to the Transfer Lounge making it comfortable and a purpose-built room that includes changing facilities and moving the disabled toilets closer to the Lounge for convenience
  - Ask BCUHB for an update on their schemes to implement 'More than Words'
  - Develop ways to compile data in terms of older patients' satisfaction on the discharge and transfer service in order to ensure that they have a voice in the process of developing the service further and improving provision
- (b) A Member stressed the point identified by the Investigation, namely that Hywel Dda Health Board did not implement a discharge and transfer service protocol and that a percentage of South Gwynedd residents referred to Ysbyty Bronglais, Aberystwyth and Ysbyty Glangwili, Carmarthen did not receive the same benefits.
- (c) The Cabinet Member – Care accepted all the Investigation's recommendations and noted that it was proposed to proceed with an action plan.
- (ch) Ffion Johnstone was welcomed to the meeting. She had been appointed on secondment as a Transform and Integrate Services Officer. She reported on the Intermediate Care Grant with £1.3m revenue funding and £600,000 capital funding, that was to be spent by the end of March 2015. She gave an outline of the issues that will receive attention.
- Improving communication
  - Joint-location of offices in order to enable Teams to come together
  - 7 day multiagency working
  - Access to care provision
  - Review support arrangements for carers
  - Dementia care
  - Pharmacists going out into homes/residential care homes
  - Look at increasing respite beds
  - "My Life" system programme to lead people to facilities
- (d) The need was noted to receive a report back to a preparatory meeting of the Committee regarding the use of the grant.

**Resolved:** (a) To accept and note the contents of the report.  
 (b) To approve the recommendations of the Care Scrutiny Investigation to the Cabinet Member – Care as outlined in (a) above and request that he submits an action plan in response to these.

**CHAIRMAN**

Questions to Prof Trevor Purt, Chief Executive of Betsi Cadwaladr University Health Board for the Services Scrutiny Committee on 2 October 2014.

A PERFORMANCE

1 Coun Stephen Churchman

Why does the Health Board place out patients on waiting lists for waiting lists? That is to say, why do patients receive a letter asking them to phone in so many weeks time to book an appointment?

2 Is a three hour wait for triage acceptable? (Bearing in mind that triage is intended to sort the wounded from the dying.)

3 Coun Liz Saville Roberts

There are concerns regarding the service provided to patients in emergency cases by the Ambulance Service in Gwynedd, and in particular in rural areas, and in the evenings when the Air Ambulance is not able to operate. The number of emergency calls are increasing (667 in July 2014; 662 in July 2012) where the percentage of incidents when the Service arrives within 8 minutes is deteriorating (56.7% July 2014; 59.4% July 2012).

In consideration that the quality of Service to the patient is the priority, how can the Health Board and the Ambulance Service work together to improve the speed and quality of the emergency Service?

4 Coun Alwyn Gruffydd

Why was a patient advised that the best way for him to receive treatment was to remain in hospital for a few extra days as the waiting time for his treatment once he went home would be considerably longer.

B LANGUAGE

5 Coun Alwyn Gruffydd

How does the Health Board operate it's language policy in real situations where patients have a need to speak Welsh?

C PARTNERSHIP

6 Coun Beth Lawton

How will you win back the confidence of the people of Gwynedd?

7 What is your vision for small hospitals?

8 Coun Mandy Williams-Davies

With developments in the health field enabling us to live longer, the demand for care on several levels is on the increase and the relationship between Councils, Health Boards and Government are necessary. Who in your opinion should lead and coordinate this relationship to provide the best care?

- 9 Bethan Russell Williams (Chief Officer Mantell Gwynedd)  
Given the increasing importance which is placed on preventative actions, does the Health Board have any intention of investing in the preventative agenda in the future?
- 10 How does the Health Board see Third Sector involvement in the delivery of health Services in north Wales in future years?
- 11 The main concern of Third Sector organisations currently working with the Health Board is the lack of any longer term Security in terms of funding. Does the Health Board have any proposals to provide longer term Security to the Third Sector which will enable proper longer term planning of Services?

CH RECRUITMENT

- 12 Coun Eryl Jones-Williams  
The lack of doctors in rural areas is a serious situation in some areas (in particular Abersoch, Blaenau Ffestiniog, Barmouth and Dolgellau at present). This could have a negative effect on care in the community and the changes that are being put in place by Gwynedd Social Services and the Health Board.
- In your opinion, what is the effect of lack of doctors on the service?
  - How will you deal with this?
- 13 Coun Alun Mummery (Anglesey County Council)  
What steps is the Board taking to recruit doctors and nurses to work in north Wales, and is enough being done to recruit local young people into the medical profession?
- 14 Is the current Recruitment Process keeping pace with filling future and current vacancies in both nursing and doctor posts?

<b>NAME OF SCRUTINY COMMITTEE</b>	Services Scrutiny Committee
<b>DATE OF MEETING</b>	2 October, 2014
<b>TITLE OF ITEM</b>	Additional Learning Needs and Inclusion Strategic Review
<b>CABINET MEMBER</b>	Councillor Gareth Thomas
<b>AUTHOR</b>	Iwan T. Jones, Corporate Director

## 1. STATEMENTS

- 1.1. The members will be aware of points made in the past in relation to moving away from the statements procedure – a shift that, by now, has been mentioned nationally. The members are eager to consider how the proposed new procedure will meet the needs of pupils as well as, if not better, than the statement procedure. The challenge is, if the statement is a statutory summary of pupils’ real needs, how will a different procedure meet those needs? It is fair to note that some members are doubtful of the sense in moving away from the statements procedure and reducing the demand for statements as an objective for the project.
- 1.2. The proposed procedure offered in the Review gives full consideration to the statutory requirements outlined in the Welsh Government White Paper – May 22 ‘*Legislative Proposals for Additional Learning Needs*’.
- 1.3. Moving from the current procedure of creating statements to a new procedure of introducing Individual Development Plans (IDP) ensures a more integrated and collaborative process of assessing, planning, monitoring and facilitating early, timely and effective interventions.
- 1.4. It will be a requirement for the Local Authority to continue to be responsible for the quality, content and provision through the new IDP and in accordance with the current procedure, the IDPs will have to be reviewed at least every year.
- 1.5. The legislation will force Local Authorities, Local Health Boards and Further Education institutes to collaborate and share information when assessing, planning and delivering the provision.
- 1.6. This is a significant step forward which leads to securing the best possible multi-agency provision to meet the additional learning needs of children and young people aged 0-25 years old. The current statements will be limited to individuals with significant, intensive and complex difficulties. The procedure of providing new IDPs will extend to include all individuals with individual learning difficulties from those with moderate difficulties. The statutory rights also extend to include the right for all individuals with additional learning needs to appeal to a SEN Tribunal.

## 2. DELAY

- 2.1. There are a number of examples of delay before any action is taken under the current system with some months passing between identifying the issues before a needs assessment is undertaken and further delay before any action and support is provided.
- 2.2. The new procedure will ensure early and effective intervention and this in response to local and national proposals.

- 2.3. One of the main proposals of the Strategic Review is to intensify early years intervention. With multi-agency collaboration, the provision will reach the child sooner, and this provision will be fully integrated.
- 2.4. Currently, submitting a statement takes time – up to 26 weeks from submitting the original request for a statutory assessment. It is anticipated that the provision assessment and planning procedure will be much quicker and that the provision will reach the individual within a much tighter period (between 3 and 6 weeks).

### **3. SUPPORT AND EXPERTISE**

- 3.1. The members will be aware of current problems in terms of the support and expertise that is available to support schools as they seek to cope with special learning needs. Is there a guarantee that the new procedure will improve this? Members will be seeking assurance that the new system will deal with this delay and will speed up the response to situations of need.
- 3.2. One of the Review's proposals is to restructure the Service. The review proposes a model which will see a much more skilful central structure that will ensure consistency of provision across the County and will be able to secure quicker and more effective early intervention.
- 3.3. The structure will include:
- Senior Manager / Psychological Lead - Additional Educational Needs and Inclusion
  - Inclusion Officer;
  - Team of Key Workers;
  - Specialist Teachers;
  - Senior assistants;
  - We will also unlock the potential of Gwynedd's Special Schools to be part of this structure.

### **4. CHANGES TO THE CURRENT ARRANGEMENTS**

- 4.1. We anticipate proposing changes to the existing arrangements in the following fields:
- Monitoring and Reviewing;
  - Early years;
  - Provision arrangements – moving away from statements to introduce IDP for all pupils with ALN;
  - Workforce Structure;
  - Special Schools;
  - Commissioning the SENJC;
  - Formula for transferring ALN budgets to the schools;
  - Reviewing specific services (behaviour maintenance and ABC units);
  - Improving communication;
  - Tracking and data systems;
  - Training programme.

## 5. ENGAGEMENT

*How much engagement has there been on those changes and what type of messages have been received from the key stakeholders?*

5.1. Conversations and discussion sessions were held with users, providers and commissioners of the service throughout the Review. From the beginning, there was unanimous support to the case for change. During the engagement, our main findings were reiterated from time to time and some fields which had not been adequately addressed were highlighted.

5.2. The following were engaged with during the process:

- A **workshop** to discuss **Transforming Services for the Vulnerable Children of Gwynedd** in September 2013 – attended by close to 30 participants / stakeholders from different sectors, including health, social services, head teachers and parents;
- **Visits to a sample of 16 schools** to discuss the current situation in the context of their ALN provision with the head teachers and the coordinators;
- Collective engagement meetings were held with Head teachers, teachers and assistants during the Review;
- All the county's head teachers and Education Psychologists were invited to a collective meeting to discuss the proposals of the Review and the new legislation;
- Special forums were held for all **ALN Co-ordinators** of the schools;
- Specific sessions were held with a multi-agency liaison group and with the authority's ALN central workforce;
- Details of an **online questionnaire were sent to all assistants** to seek more information about the work situation of the ALN assistants;
- A **Changing Culture Group** was formed which included a range of primary and secondary head teachers which met regularly during 2014 to discuss the proposals of the review;
- During the summer of 2014, in collaboration with SNAP, the parents of all pupils on the schools' ALN registers were given an opportunity to fill an online questionnaire. A further consultation with a group of parents of the more vulnerable and two groups of secondary school pupils will be held early in September. Unfortunately, only a small percentage responded, however the results were significant;
- A visit to Ceredigion Council was arranged following the publication of its Excellent report by Estyn;
- A meeting was held with a specific officer from the Welsh Government to discuss the new legislative proposals in the White Paper;
- We will be engaging on a high level with the Health Service, Isle of Anglesey County Council and the Special Educational Needs Joint Committee during September 2014.

5.3. Findings:

- Need to raise the status of the Additional Learning Needs field as a crucial service and provision within Gwynedd Council;
- Need to identify a post for a designated person as an education key worker to support the procedures of catchment areas and the schools, parents, children and young people of Gwynedd;
- Need to ensure professional development for Assistants;
- Need to improve the understanding of the responsibilities of ALN assistants by all the workforce which provides the service;



- Schools require guidance in terms of deciding on the needs and the provision;
- A large number of parents have not received any information about the additional support that their children receive and 31% were not clear as to what type of support they receive;
- A large number of parents either do not know or note that their children do not have an Individual Education Plan (IEP) – and only half of those who responded to the questionnaire had been part of planning their child's IEP;
- The Government was happy with the principles of the Proposals for this Review;
- Need much more clarity from the Government in terms of the new Code of Practice and the implementation of the new legislation;
- A very effective tracking / data system in Ceredigion - crucial to be able to measure and monitor the efficiency of the service.

## **6. What are the drivers behind these changes - financial savings or improving the service?**

6.1. The case for change: The engagement findings; the need to secure an improvement in the service along with the emergence of new legislation are all driving the changes. However, naturally, there is a need to ensure that the service is effective and efficient and that it will not lead to any additional permanent monies being released for the changes.

## **7. In what way are the proposals being developed likely to improve collaboration between agencies in order to cut down on the bureaucratic elements of the current procedure?**

7.1. Have already opened discussions with Health, and intend to reconvene a multi-agency liaison group to work specifically on developing the Individual Development Plans along with associated processes to coincide with legislative requirements.

7.2. The new Key Worker's role will include specific responsibilities for promoting collaboration between agencies to reduce duplication or work, and to speed up processes to ensure appropriate provision for the pupils – in addition to supporting the pupil and families.

## **8. How are any new procedures likely to be better at dealing with children who move to the area with specific needs?**

8.1. The new arrangements will mean that it will be possible to review the provision for these pupils earlier and on a multi-agency level with the parents - without having to comply with requirements for a decision of another LA for a fixed time.

8.2. Due to the emphasis on releasing the potential of the special schools, it will be possible to respond sooner to the specific needs as we will have a higher range of expertise within the workforce as a result of the investment in training.

## **9. What is the new timetable for submitting the proposals?**

9.1. The intention was to submit the proposals to the Cabinet on 1 October. Due to the need for further detailed work on the Business Plan, we will not be submitting them until December. However, we are continuing to work on detailed plans for the proposals and this has not caused any delay in terms of the timings for implementing the transformation.

9.2. We still intend for some of the proposals to be operational by September 2015.

9.3. Due to this delay, the proposals are not currently sufficiently mature to be submitted in full to the Committee.

ITJ/EIO/Is  
19.9.14

<b>NAME OF SCRUTINY COMMITTEE</b>	<b>Services Scrutiny Committee</b>
<b>DATE OF MEETING</b>	<b>2 October 2014</b>
<b>TITLE OF ITEM</b>	<b>Scrutiny Investigation Report – From Hospital to Home – PART 2</b>
<b>INVESTIGATION CHAIRMAN</b>	<b>Coun. Peter Read</b>
<b>LEAD OFFICER</b>	<b>Gareth James</b>
<b>CABINET MEMBER</b>	<b>Coun. RH Wyn Williams</b>

Purpose of Report

- 1 The Brief for Part 2 is presented here for your comments.
- 2 Members are requested to consider appointing another member to join the Investigation.

## Care Scrutiny Investigation – PART 2

<b>REFERENCE</b>	YMCH 7
<b>LEAD MEMBERS GROUP</b>	Coun. Peter Read Coun. Huw Edwards  Coun. Eryl Jones-Williams Coun. Linda Ann Wyn Jones Coun. Ann Williams
<b>LEAD OFFICER</b>	Janet Roberts
<b>RESEARCH OFFICER</b>	Sioned Thomas
<b>SUPPORT AND ADMINISTRATION</b>	Bethan Adams,
<b>VERSION</b>	Version 0.5

### **1. Title of the Investigation: From Hospital to Home PART 2 (In the Community/Home)**

How appropriate and effective are the arrangements of the Betsi Cadwaladr University Local Health Board and its partners for supporting older people to return home or to the community following a hospital stay?

### **2. Background:**

Each health organisation has arrangements in place for planning the means by which patients are discharged from hospital. The main aim of these arrangements is to reduce the time that patients have to spend in hospital, to reduce the likelihood that patients return to hospital in an unplanned manner and to improve the co-ordination and delivery of services to patients when they have returned home or to live in the community.

However, Members of the Services Scrutiny Committee have concerns about the appropriateness and effectiveness of these arrangements in Gwynedd. The concerns of the Members of the Services Scrutiny Committee are based on the experiences of some of their constituents of being discharged from hospital without the appropriate care support and social networks in place when they return home or to live in the community.

### **3. Purpose of the Investigation:**

The investigation will consider the appropriateness and effectiveness of the arrangements of the Betsi Cadwaladr University Local Health Board and its partners for discharging older patients from hospital and supporting them to return home or to live in the community.

To achieve this, the investigation will address the following issues:

- The appropriateness and effectiveness of the discharge arrangements in terms of achieving the best outcomes for older patients, by identifying and highlighting good practice and areas for improvement.

- The appropriateness and effectiveness of the joint working arrangements between the Local Health Board and the Council in terms of assessing, planning and delivering integrated and appropriate care for older patients who are discharged from hospital.
- The role of Third Sector organisations in supporting older patients to return home or to live in the community.
- To identify examples of good practice from other areas and highlight those that can be adopted and implemented in Gwynedd / North Wales.
- To prepare a set of improvement recommendations to be presented to the Local Health Board, Gwynedd Council and Third Sector organisations to respond to the main findings and conclusions of the investigation.

**4. Methodology:**

- Interview key officials from the Betsi Cadwaladr University Health Board and Gwynedd Council about:
  - The Health Board’s policy and procedures for assessing the needs of older patients and discharging them from hospital.
  - The Council’s policy and arrangements for supporting older patients who are discharged from hospital to return home or to live in the community.
  - The arrangements of the Health Board and the Council for working together to support older patients who are discharged from hospital to return home or to live in the community.
- Interview representatives of Third Sector organisations about the support they offer to older patients who are discharged from hospital.
- Interview a sample of older patients and their families or carers about their experiences of being discharged from hospital and being supported to return home or to live in the community.
- Interview representatives from other relevant organisations associated to this area of work e.g. Community Health Council, Welsh Ambulance Service Trust, Independent Care Providers.
- Consider and analyse relevant performance data and information.
- Investigate examples of good practice from other areas in order to identify practices that could be adopted and implemented in Gwynedd or throughout the region.

**6. Period of the Investigation:**

Part 1

Start of the Investigation	September 2013
End of the Investigation	May 2014
Report to the Scrutiny Committee	June 2014

Part 2

Start of the Investigation	October 2014
End of the Investigation	November 2014
Report to the Scrutiny Committee	December 2014

## 7. Outline Work Programme PART 2:

Presented below is an outline Work Programme for completing the Scrutiny Inquiry:

Task / Activity	Target Date
Confirm the brief, scope and work programme of Part 2 of the Scrutiny Investigation and prepare for the interviews with key witnesses.	October 2014
Conduct interviews with witnesses	October 2014
Consider, analyse and summarise all of the information gathered in order to identify themes to form the basis for preparing conclusions.	November 2014
Prepare and agree the main recommendations.	November 2014
Prepare the draft report.	November 2014
Present the draft report to the Services Scrutiny Committee for consideration.	December 2014
Present the final report to the relevant Cabinet Member for consideration.	December 2014

This Work Programme will be updated and amended as required. In addition, Members will be asked to undertake additional work between meetings.